



PERFECT PRESS
... INVITATIONS ...

Wedding Checklist

Perfect Press can help with any paper-related need!

12+ MONTHS

- ☐ Start a wedding binder and Pinterest boards
- ☐ Gather images and inspiration that appeal to you for wedding decor, dresses, venues, etc.
- ☐ Pull together names for guest list
- ☐ Set your wedding budget (online tools are helpful!)
- ☐ Start researching venues and vendors
- ☐ Discuss the setting and type of wedding you'd like: time of year, formality, type of venue, etc
- ☐ Start discussing bridal parties
- ☐ Schedule venue site visits
- ☐ *Announce your engagement & plan an engagement party.*
We can print your invites! ®

10 - 12 MONTHS

- ☐ Choose date and book venue
- ☐ Hire vendors: photographer, videographer, caterer, baker, officiant, DJ and/or band, hair and makeup
- ☐ *Book a consultation with Perfect Press for invitation suite and stationery. Invitations set the tone of the wedding.*
Think of them as a preview to your big day. ®
- ☐ Create wedding website
- ☐ Select bridal parties and extend invitations to them

9 - 10 MONTHS

- ☐ Go wedding dress shopping. Select your dress
- ☐ Start thinking about groom's attire and attire for the rest of the wedding party and immediate family
- ☐ Select rentals, if needed
- ☐ Work with caterers on menu
- ☐ *Design and order your Save the Dates especially if wedding is destination or you have many out of town guests ®*
- ☐ Begin pre-marital meetings with officiant, if applicable. Start discussing how you envision the ceremony
- ☐ Start brainstorming the honeymoon

6-8 MONTHS

- ☐ Take engagement photos
- ☐ Choose groom's suit/tux
- ☐ Shop for and order bridesmaid dresses and send guidelines to groomsmen for their attire
- ☐ Finalize wedding invitation suite
- ☐ *Finalize guest list and send out Save the Dates ®*
- ☐ Mark out assumed responses to all invites, create secondary list of invites, if applicable
- ☐ Reserve blocks of rooms for out of town guests
- ☐ Begin workout and beauty regimens. This is the time to try any new treatments and products.
- ☐ Hire personal trainer and/or set fitness goals
- ☐ Create wedding registry
- ☐ Schedule cake tasting and select cake flavors/design
- ☐ File permits necessary for the ceremony and reception
- ☐ Plan Honeymoon
- ☐ Work with hairdresser on growth/color plan

4 - 6 MONTHS

- ☐ Finalize menu with caterers
- ☐ Add any additional dessert items
- ☐ Hire calligrapher, if applicable
- ☐ Plan rehearsal dinner
- ☐ Create guest list for bridal shower and hand off any requests or details to those planning the shower
- ☐ Select and purchase wedding rings
- ☐ Work with DJ and bands on play lists and requested songs for ceremony and reception
- ☐ Check passports and renew if applicable
- ☐ Schedule hair and makeup trials
- ☐ Arrange for and schedule transportation at wedding: Grand exit, family, out of town family, etc
- ☐ Choose bridal accessories and shoes
- ☐ Finalize honeymoon plans

3 MONTHS

- ☐ *Mail out invitations (3 months out for destination weddings/6-8 weeks out for local weddings) ®*
- ☐ Work with bridal parties on Bachelor/Bachelorette
- ☐ Order favors, if applicable
- ☐ Finalize groomsmen attire/rentals
- ☐ Book arrangements for wedding night
- ☐ *Order rehearsal dinner invitations ®*

2 MONTHS

- ☐ *Finalize Day of Stationery and Signage: Welcome notes, menus, programs, signage, favor tags, table numbers, napkins, etc. ®*
- ☐ Extend requests for toasts/speaking at the wedding
- ☐ Finalize playlists and music selections
- ☐ Brainstorm photography shot list of family and friends
- ☐ Shop for honeymoon trousseau
- ☐ Schedule dress fittings and alterations appointments. Bring wedding shoes to appointments. Make sure bridal party is fitting their dresses as well
- ☐ Start writing your vows
- ☐ Review initial binder and pinterest boards. Cross check any ideas that haven't been arranged
- ☐ Cross check wedding invitations, send out secondary list if applicable
- ☐ Purchase gifts for bridal party and families
- ☐ Purchase toasting flutes, cake servers, guest book, etc.
- ☐ Gather together/purchase something old, something new, something borrowed, something blue

1 MONTH

- ☐ Obtain a marriage license
- ☐ Follow up with any outstanding invitations
- ☐ Schedule week of beauty, nail and spa appointments
- ☐ Create floorplan and reception seating assignments
- ☐ Ensure all wedding party attire/accessories are fitted
- ☐ Double check venue contract details
- ☐ Plan welcome baskets for out of town guests
- ☐ Finalize wedding schedule

2 WEEKS

- ☐ Final bridal cut and color
- ☐ Put together bridal emergency kit
- ☐ Bachelor and Bachelorette festivities
- ☐ Final facial appointments and nutrition/fitness push
- ☐ *Send final guest list to Perfect Press for escort and place cards. ®*
- ☐ Assemble welcome baskets
- ☐ Go through ceremony details with officiant

1 WEEK

- ☐ Bridal party massages and spa appointments
- ☐ Final confirmation with all vendors
- ☐ *Pick up day of stationery ®*
- ☐ Start tackling tasks that can be accomplished ahead of time like favor and program assembly
- ☐ Pack for your honeymoon
- ☐ Groom - hair cut
- ☐ Final dress fitting
- ☐ Pick up wedding rings from jeweler

3 DAYS BEFORE

- ☐ Pick up wedding dress, steamed from alterations or dress shop
- ☐ Pick up men's rentals if applicable
- ☐ Groom's final fitting
- ☐ Deliver welcome baskets to hotels

DAY BEFORE

- ☐ Write checks/Venmo any outstanding payments
- ☐ Assign someone to pick up gifts, cards, and important mementos from wedding
- ☐ Drop off ceremony and reception accessories
- ☐ Ceremony rehearsal
- ☐ Give marriage license to officiant
- ☐ Give wedding bands to best man/maid of honor
- ☐ Rehearsal Dinner
- ☐ Present bridal party with gifts
- ☐ Give toasts after dinner

WEDDING DAY!

- ☐ Wake up to coffee, water, and a balanced breakfast
- ☐ Meet up with wedding parties and get ready
- ☐ Give gifts to parents
- ☐ Arrange to have wedding gifts delivered to each other
- ☐ Remember to take moments and let everything soak in. This is your big day!

POST-WEDDING

- ☐ Check in with parties who collected wedding gifts, cards, and important mementos
- ☐ Honeymoon!
- ☐ *Mail thank you notes. If you didn't order them with your invites or day of items, we can print them at Perfect Press! ®*
- ☐ Share photos via email and social

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